



Regional Workshop to Coordinate the Implementation of Integrated Nuclear Security Sustainability Plans

Hosted by the

Government of Montenegro

through the

Ministry of Tourism, Ecology, Sustainable Development and Northern Region Development

Bar, Montenegro

3 - 7 June 2024

Ref. No.: EVT2304601

Information Sheet

Introduction

The regional workshop is organized following requests expressed by various States in Europe in the context of national Integrated Nuclear Security Sustainability Plan (INSSP) finalization or review missions. The workshop will introduce the revised INSSP template and Self-Assessment Questionnaires of the Nuclear Security Information Management System. It will include group discussions to foster interaction between the participants and to explore potential regional strategies or action plans for enhancing INSSP Implementation. The regional workshop will use a combination of presentations, case studies, scenario-based discussions/exercises and sharing of national experiences related to INSSP implementation.

Objectives

The objective of the workshop is to facilitate the exchange of best practices and other information on challenges and opportunities related to the implementation of INSSPs, and, in particular, activities related to the national policy and strategy; legislative and regulatory framework; prevention; detection; response; assurance and continuous improvement. The workshop will discuss ways to improve the implementation of nuclear security activities in the participating States in the framework of the INSSP. The workshop will also raise awareness of nuclear security and the INSSP mechanism within Europe with the aim to enhance regional cooperation for INSSP implementation. Wherever feasible and appropriate, possible regional cooperation mechanisms will also be explored to support INSSP implementation on the national and regional level.

Target Audience

The target audience includes INSSP Points of Contact and other individuals from institutions with current or future responsibilities for nuclear security in the invited countries. It is preferable that designated participants have decision-making authorities in their respective organizations, or are responsible for policy-making related to the establishment, implementation, maintenance and sustaining of effective and appropriate national nuclear security regimes.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **15 April 2024**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):

- Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
- Persons without an existing NUCLEUS account can register [here](#).

2. Once signed in, prospective participants can use the InTouch+ platform to:

- Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
- Search for the relevant event under the ‘My Eligible Events’ tab;
- Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
- If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
- Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
- Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **15 April 2024**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency’s Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA’s scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA’s mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA’s view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **15 April 2024**.

Visas

Participants who require a visa to enter Montenegro should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Montenegro.

Organization

Scientific Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.